# KITTITAS COUNTY

# KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

April 14, 2008

Cruse & Associates PO Box 959 Ellensburg, WA 98926

RE:

Heading Segregation, File Number SEG-07-38

Map Numbers: 18-20-20000-0006, 18-20-20000-0007

Dear Mr. Cruse,

Kittitas County Community Development Services has reviewed the proposed administrative segregation and hereby grants **final approval** to the referenced segregation application. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed to complete the process.

- 1. Please refer to the attached Kittitas County Public Works Memo for additional information.
- 2. Final packet must be submitted to the Kittitas County Assessor's Office for processing and approval.

Sincerely.

Trudie Pettit Staff Planner

CC:

Kittitas County Assessors Office

Attachments:

Parcel Segregation Application

Segregation survey

Kittitas County Public Works Comments

FEES:

\$375 Administrative Segregation per page \$100 Major Boundary Line Adjustment per page \$50 Minor Boundary Line Adjustment per page \$50 Combination

KITTITAS COUNTY
ELLENSBURG, WA 98926

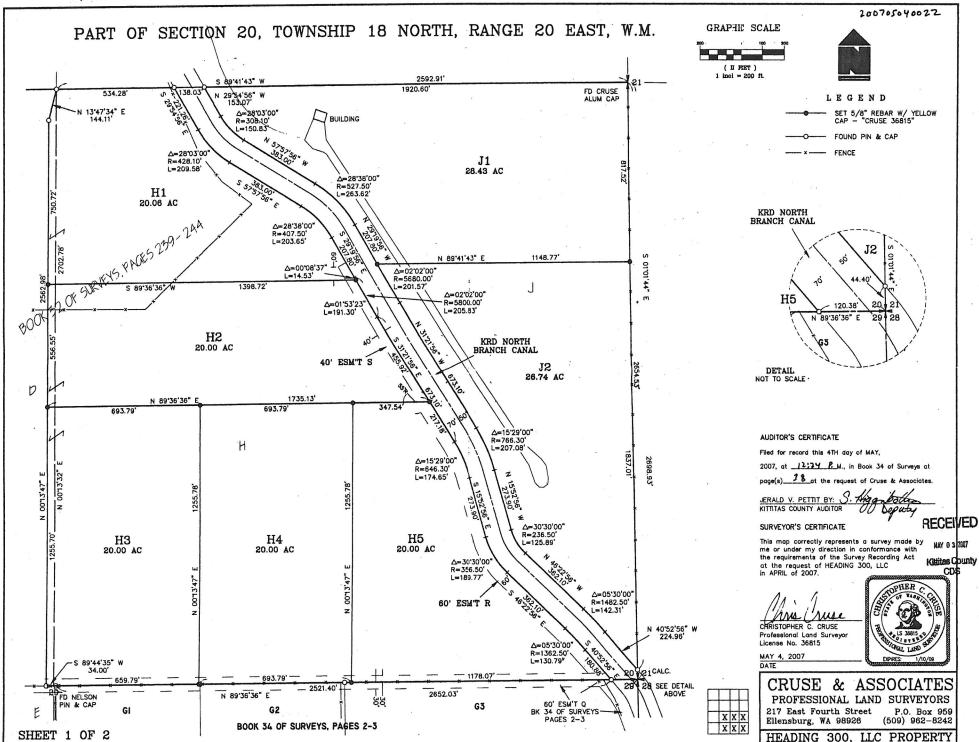
Assessor's Office County Courthouse Rm.101 MAR Planning Department County Courthouse Rm. 182 RECEIVED

MAR 26 2007

Treasurer's Office
KIT Grunty Counthouse Rm, 102

REQUEST for PARCEL SEGREGATION and BOUNDARY LINE ADJUSTMENTS

Must be signed by the County Community Planning Dep	artment and Treasurer's Office. It will not be accepted by the Assessor's Office until fully completed.
Heading 300 40 Crose And 1	A CALLERY CONTRACTOR OF THE PARTY OF THE PAR
Applicant's Name	150x 959
Ellensbura	Address UNA 98926
City	State, Zip Code
Phone (Home)	962-8242
Original Description	THORIC (VVOIN)
(1 parcel number per line)	1 Comment of the control of the cont
<u>X</u> 5	SEGREGATEDINTO (Survey Vol, Pg)
18-70-70000-0006	SEGREGATED" FOR MORTGAGE
100.01	PURPOSES ONLY
	SEGREGATED FOREST IMPROVEMENT SITE 4-70'S \$ 20.06
E	LIMINATE (SEGREGATE) MORTGAGE PURPOSE
18-20-2000-0007	BOUNDARY LINE ADJUSTMENT Z5 30.17
55.17	BETWEEN PROPERTY OWNERS SOUNDARY LINE ADJUSTMENT BETWEEN
	PROPERTIES IN SAME OWNERSHIP
	OMBINED AT OWNERS REQUEST
Applicant is: Owner	
Applicant is: Owner	Purchaser
Harland M Kademorse	/// hus
Owner Signature Required	Market Market
1 17	Treasurer's Office Review
Tax Status: 2001	A ALUM O
The state of the s	By:
e de la companya de l	Tittles County Treasurer's Office
	Date:
	Division
() This segregation meets the requirement	Planning Department Review ents for observance of intervening ownership.
a v	
( ) This segregation does meet Kittitas C	County Code Subdivision Regulations (Ch. 16.04 Sec)
Deed Recording Vol Page	County Code Subdivision Regulations (Ch. 16.04.020 (5) BLA's)
( ) This "segregation" is for Mortgage, D.	Date***Survey Required: YesNo
considered a separate salable lot and	urposes Only/Forest Improvement Site. "Segregated" lot shall not be must go through applicable short subdivision process in order to make a
soparatory balable lot. (1 age 2 leguli	red)
Card #:	Parcel Creation Date:
Last Split Date:	
	Current Zoning District:
PRELIMReview Date: 4/20/07	By: MIKE ELKINS
**Survey Approved: 4/14/08	By: Clark
11/1-0	Sy



# PART OF SECTION 20, TOWNSHIP 18 NORTH, RANGE 20 EAST, W.M.

### NOTES:

- 1. THIS SURVEY WAS PERFORMED USING A TOPCON GTS SERIES TOTAL STATION. THE CONTROLLING MONUMENTS AND PROPERTY CORNERS SHOWN HEREON WERE LOCATED, STAKED AND CHECKED FROM A CLOSED FIELD TRAVERSE IN EXCESS OF 1:10,000 LINEAR CLOSURE AFTER AZIMUTH ADJUSTMENT.
- 2. THIS SURVEY MAY NOT SHOW ALL EASEMENTS OR IMPROVEMENTS WHICH MAY PERTAIN TO THIS PROPERTY.
- 3. ACCORDING TO KITTITAS RECLAMATION DISTRICT (KRD) RECORDS, PARCEL H1 HAS 7 IRRIGABLE ACRES; PARCEL H2 HAS 8 IRRIGABLE ACRES; PARCEL H3 HAS 19 IRRIGABLE ACRES; PARCEL H5 HAS 20 IRRIGABLE ACRES; PARCEL J1 AND J2 HAVE NO IRRIGABLE ACREAGE. KRD WATER MAY ONLY BE APPLIED TO IRRIGABLE ACREAGE.
- 4. FULL PAYMENT OF ANNUAL KRD ASSESSMENT IS REQUIRED REGARDLESS OF THE USE OR NON-USE OF WATER BY THE
- 5. THE LANDOWNERS MUST PROVIDE FOR THE APPOINTMENT OF ONE WATER MASTER FOR EACH TURNOUT, WHO SHALL BE RESPONSIBLE FOR ORDERING WATER FOR THE ENTIRE PROPERTY. THE WATER MASTER WILL BE RESPONSIBLE FOR KEEPING WATER USE RECORDS FOR EACH LOT. KRD WILL ONLY BE RESPONSIBLE FOR KEEPING RECORDS ON THE TOTAL WATER ORDERED AT THE KRD TURNOUT.
- 6. KRD OPERATIONS AND MAINTENANCE ROADS ARE FOR DISTRICT USE ONLY. RESIDENTIAL AND RECREATIONAL USE IS PROHIBITED.
- 7. KRD IS ONLY RESPONSIBLE FOR DELIVERY OF WATER TO THE HIGHEST FEASIBLE POINT IN EACH 160 ACRE UNIT OR DESIGNATED TURNOUT. THE KRD IS NOT RESPONSIBLE FOR WATER DELIVERY LOSS (SEEPAGE, EVAPORATION, ETC.) BELOW THE DESIGNATED TURNOUT.
- 8. AN IRRIGATION EASEMENT 10 FEET IN WIDTH IS RESERVED ALONG ALL LOT LINES. THE 10 FOOT EASEMENT SHALL ABUT THE EXTERIOR PROPERTY BOUNDARY AND SHALL BE DIVIDED 5 FEET ON EACH SIDE OF INTERIOR LOT LINES.
- 9. KITIITAS COUNTY WILL NOT ACCEPT PRIVATE ROADS FOR MAINTENANCE AS PUBLIC STREETS OR ROADS AND INTIL SUCH STREETS OR ROADS ARE BROUGHT INTO CONFORMANCE WITH CURRENT COUNTY ROAD STANDARDS. THIS REQUIREMENT WILL INCLUDE THE HARD SURFACE PAYING OF ANY STREET OR ROAD SURFACED ORGINALLY WITH GRAVEL.
- 9. FOR SECTION SUBDIVISION, CORNER DOCUMENTATION, BASIS OF BEARINGS AND ADDITIONAL SURVEY INFORMATION, SEE BOOK 32 OF SURVEYS, PAGES 239-244 AND THE SURVEYS REFERENCED THEREON.
- 10, KITITAS COUNTY WILL NOT ACCEPT PRIVATE ROADS FOR MAINTENANCE AS PUBLIC STREETS OR ROADS UNTIL SUCH STREETS OR ROADS ARE BROUGHT INTO CONFORMANCE WITH CURRENT COUNTY ROAD STANDARDS. THIS REQUIREMENT WILL INCLUDE THE HARD SURFACE PAYING OF ANY STREET OR ROAD SURFACED ORIGINALLY WITH GRAVEL.
- 11. ENTIRE PRIVATE ROAD SHALL BE INSPECTED AND CERTIFIED BY A CIVIL ENGINEER LICENSED IN THE STATE OF WASHINGTON SPECIFYING THAT THE ROAD MEETS KITTITAS COUNTY ROAD STANDARDS AS ADOPTED SEPTEMBER 6, 2005, PRIOR TO THE ISSUANCE OF A BUILDING PERMIT. ANY FUTURE SUBDIVISION OR LAND USE ACTION WILL BE REVIEWED UNDER THE MOST CURRENT ROAD STANDARDS.
- 6. THIS SURVEY TO COMPLETE AN ADMINISTRATIVE SEGREGATION IS EXEMPT PER KITTITAS COUNTY SUBDIVISION ORDINANCE CHAP. 16.04.020(5).

### LEGAL DESCRIPTIONS

ORIGINAL PARCEL - AFN 200702280061

#### PARCEL H

PARCEL H1 OF THAT CERTAIN SURVEY RECORDED MAY 4, 2007 IN BOOK 34 OF SURVEYS AT PAGES 29-39 UNDER AUDITOR'S FILE NO. 20070504\_00022 RECORDS OF KITHITAS COUNTY, WASHINGTON; BEING A PORTION OF THE SOUTHEAST AND SOUTHWEST QUARTERS OF SECTION 20, TOWNSHIP 18 NORTH, RANGE 20 EAST, W.M., IN THE COUNTY OF KITHITAS, STATE OF WASHINGTON.

### PARCEL H2

PARCEL H2 OF THAT CERTAIN SURVEY RECORDED MAY 4, 2007 IN BOOK 34 OF SURVEYS AT PAGES 28-79, UNDER AUDITOR'S FILE NO. 20070504 00-22. RECORDS OF KITTITAS COUNTY, WASHINGTON; BEING A PORTION OF THE SOUTHEAST AND SOUTHWEST QUARTERS OF SECTION 20, TOWNSHIP 18 NORTH, RANGE 20 EAST, W.M., IN THE COUNTY OF KITTITAS, STATE OF WASHINGTON.

### PARCEL H3

### PARCEL H4

PARCEL H4 OF THAT CERTAIN SURVEY RECORDED MAY 4, 2007 IN BOOK 34 OF SURVEYS AT PAGES 3 9. UNDER AUDITOR'S FILE NO. 20070504 60-12. RECORDS OF KITTITAS COUNTY, WASHINGTON; BEING A PORTION OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 18 NORTH, RANGE 20 EAST, WM., IN THE COUNTY OF KITTITAS, STATE OF WASHINGTON.

#### PARCEL H5

PARCEL H5 OF THAT CERTAIN SURVEY RECORDED MAY 4, 2007 IN BOOK 34 OF SURVEYS AT PAGES 3 5-79 . UNDER AUDITOR'S FILE NO. 20070504. 6022 . RECORDS OF KITTITAS COUNTY, WASHINGTON; BEING A PORTION OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 18 NORTH, RANGE 20 EAST, WM., IN THE COUNTY OF KITTITAS, STATE OF WASHINGTON.

### PARCEL J1

PARCEL JI OF THAT CERTAIN SURVEY RECORDED MAY 4, 2007 IN EOOK 34 OF SURVEYS AT PAGES 3 9 UNDER AUDITOR'S FILE NO. 20070504 222 RECORDS OF KITITAS COUNTY, WASHINGTON; BEING A PORTION OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 18 NORTH, RANGE 20 EAST, WM., IN THE COUNTY OF KITITAS, STATE OF WASHINGTON.

### PARCEL J2

### EASEMENT R

EASEMENT R AS DELINEATED ON THAT CERTAIN SURVEY RECORDED MAY 4, 2007 IN BOOK 34 OF SURVEYS AT PAGES 32.37 UNDER AUDITOR'S FILE NO. 20070504\_022. RECORDS OF KITHITAS COUNTY, WASHINGTON; BEING ACROSS A PORTION OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 18 NORTH, RANGE 20 EASY, W.M., IN THE COUNTY OF KITHITAS, STATE OF WASHINGTON; AFFECTING PARCELS H2 AND H5 OF SAID SURVEY.

### EASEMENT S

EASEMENT S AS DELINEATED ON THAT CERTAIN SURVEY RECORDED MAY 4, 2007 IN BOOK 34 OF SURVEYS AT PAGES 11-37 UNDER AUDITOR'S FILE NO. 20070504 6 2.32 RECORDS OF KITTITAS COUNTY, WASHINGTON; BEING ACROSS A PORTION OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 8 NORTH, RANGE 20 EASY, W.M., IN THE COUNTY OF KITTITAS, STATE OF WASHINGTON; AFFECTING PARCELS HI AND H2 DF SAID SURVEY.

AUDITOR'S CERTIFICATE

Filed for record this 4TH day of MAY,

Ellensburg, WA 98926

2007, at 12:24 P.M., in Book 34 of Surveys

at page(s) 39 at the request of Cruse & Associates.

JERALD V. PETIIT BY: S. Wing States

CRUSE & ASSOCIATES
PROFESSIONAL LAND SURVEYORS
217 East Fourth Street P.O. Box 959

(509) 962-8242

HEADING 300, LLC PROPERTY





# **KITTITAS COUNTY**DEPARTMENT OF PUBLIC WORKS

### MEMORANDUM

TO:

Trudie Pettit, Community Development Services

FROM: Christina Wollman, Planner II

DATE: April 14, 2008

SUBJECT: Heading SEG-07-38. 18-20-20000-0006, -0007.

Our department has reviewed the Request for Parcel Segregation Application and finds that it meets current Kittitas County Road Standards.

# Our department recommends Final Approval with the following conditions:

- 1. <u>Lot J1 and J2 Access</u>: The applicant has indicated that access to J1 and J2 will be from individual canal crossings. In the event that both lots are accessed from Easement 'S', the road will need to be extended and a turnaround constructed at the crossing point.
- 2. <u>Private Road Certification</u>: Private roads serving any of the lots within this development shall be inspected and certified by a licensed professional engineer for conformance with current Kittitas County Road Standards, 9/6/05 edition. Kittitas County Public Works shall require this road certification to be completed prior to the issuance of a building permit for any of the structures within the proposed plat.
- 3. <u>Private Road Improvements:</u> Access shall be constructed as a Low-Density Private Road. See Kittitas County Road Standards, 9/6/05 edition.
  - a. Access easements shall be a minimum of 60' wide. The roadway shall have a minimum width of 20', with 1' shoulders, for a total width of 22'.
  - b. Minimum centerline radius will be 60'.
  - c. The surface requirement is for a minimum gravel surface depth of 6".
  - d. Maximum grade is 12%.
  - e. Stopping site distance, reference AASHTO.
  - f. Entering site distance, reference AASHTO.
  - g. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.
  - h. Any further subdivision or lots to be served by proposed access may result in further access requirements.

Page 1 of 2

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APR 14 2008

KITHAS COUNTY

- i. All roads located within this development or roads that provide access to this development shall be constructed to current county road standards unless any other maintenance agreements, forest service road easements or state easements require higher road standards. The higher of the road standards shall apply.
- j. All easements shall provide for AASHTO radius at the intersection of county road.
- k. A paved apron shall be constructed at the intersection of the proposed private intersection and the county road right of way.
- 4. <u>Cul-de-Sac:</u> A cul-de-sac turn-around having an outside right-of-way easement diameter of at least 110 feet shall be constructed at the closed end of all dead-end roads serving 3 or more lots. The driving surface shall be at least 96 feet in diameter. Cul-de-sacs must also conform to the requirements specified by the 2006 International Fire Code. Contact the Fire Marshal regarding any additional cul-de-sac requirements.
- 5. <u>Private Road Maintenance Agreement</u>: The applicant shall meet all applicable conditions of any pre-established or required Private Road Maintenance Agreements.
- 6. <u>Lot Closure:</u> It is the responsibility of the Professional Licensed Surveyor (PLS) to ensure the lot closures are correct and accurate.
- 7. Access Permit: An approved access permit shall be required from the Department of Public Works prior to creating any new driveway access or performing work within the county road right of way.
- 8. <u>Addressing</u>: Contact the Kittitas County Rural Addressing Coordinator at (509) 962-7523 to obtain addresses prior to obtaining a building permit. A parcel cannot receive a building permit or utilities until such parcel is identified with a 911 address.
- 9. <u>Fire Protection</u>: Contact the Kittitas County Fire Marshall regarding any additional access requirements for Emergency Response.
- 10. <u>Mailbox Placement</u>: The U.S. Postal Service requires that private roads with 6 or more residences install USPS approved Cluster Box Units (CBUs) at a safe location at the mouth of the private road. Contact your local Post Office for location and additional design requirements before beginning construction.

Please let me know if you have any questions or need further information.

Date Created 01/19/2007	KITT.	AS COUNTY THE	REASURER'S OF	FZ	Last Updated 03/22/2007	
Statement # 2007-055 Parcel #: 0550 Mortgage#: Owners ID: 7344 Deeded Ac: 100. Dist/Levy: 26	034	Land Value: Impr Value: Perm Crop: Total Value: Penalty: Ex Code: Taxable:	0	Roll Year Source Gross Tax OS Loss Senior Loss Net Tax Misc Asmnts	: 2007/2007 : REAL : 4,923.93 : 4,259.59 S: 664.34 S: 15.00	
VENTURE FARMS			# of Owners			
1850 VENTURE RD ELLENSBURG WA		98926-		Total Tax	: 679.34	
Map # : 18-20- Legal : ACRES Situs : VENTUR Notes : 3/22/0	E RD ELLENS	BURG	20, TWP. 18,	Tax Paid Tax Due Int Due Total Due	: 339.67 : 0.00 : 339.67	
055034	2007-055034	VENTURE FARM	MS		— Page 1 of 3 <sup>—</sup>	
Loan Number : Statement Date : 01/19/20 Parcel Bankruptcy # : Parcel Bankruptcy Date : Foreclosure # : Foreclosure Date :						
Date Code	Гуре	Prev Value	New Value	Value Chang	ge Tax Change	
Receipt #   Co   Pay Date   Taxes Pai   DNR P   Weed   Mosqu   Interest   Total Pay   2007-0082054   1 04/30/07   332.17   0.00   0.00   0.00   0.00   339.67   3   3   3   3   3   3   3   3   3						
055034	VENTURE FAR	MS 	v //			
Sid # Pri	nciple Du I	ntrst Due		ortDate USEF		
Mailing ID : Parcel Name VENTURE FARMS Owner's Bankrup	tcy Number Prorated T Prorated D	ax : istributed:		Total Due : DNR Fees Pest Cont Weed Fees GWMA Fees Benefit Amt Mosq Tax	: : : 3 : 15.00	

01/19/200		TLLAS COUNTY TI TAX STATEI		FA	Last Updated 03/22/2007	
Statement # 2007- Parcel # : 9 Mortgage#: Owners ID: 7 Deeded Ac: 9 Dist/Levy: 2	-952026 952026 Delq 73444 Year 55.17	Land Value : Impr Value : Perm Crop : Total Value: Penalty : Ex Code : Taxable :	440 54,280 0 54,720 0% 54,720	Roll Year Source Gross Tax OS Loss Senior Loss Net Tax Misc Asmnts	: 2007/2007 : REAL : 1,205.50 : 602.81 : 602.69 : 10.52	
VENTURE FARM	4S		# of Owners			
1850 VENTURI ELLENSBURG V		98926-		Total Tax	: 613.21	
Legal : ACE Situs : VEI	-20-20000-000 RES 55.17; SE NTURE RD ELLE 22/07 PER AFF	Tax Paid Tax Due Int Due Total Due	: 306.60 : 0.00			
952026	2007-9520:	26 VENTURE FARI	MS		rage 1 01 3	
Loan Number : Statement Date : 01/19/200 Parcel Bankruptcy # : Parcel Bankruptcy Date : Foreclosure # : Foreclosure Date :					01/19/2007	
Date Co	ode Type	Prev Value	New Value	Value Chang	e Tax Change	
3	3	3 3	3	\$	3	
Receipt #   Co   Pay Date   Taxes Pai   DNR P   Weed   Mosqu   Interest   Total Pay   2007-0082053   1 04/30/07   301.35   0.00   0.00   0.00   0.00   306.61   3 3 3						
2007-008205				0.00	3	
952026		7 301.35 0		0.00	3	
	53 1 04 7 30 7 0 7	7 301.35 0	FILE   Repo	ortDate   USER   Ally	Page 2 of 3	

# Mike Elkins

From:

Cruse and Associates [Cruseandassoc@kvalley.com]

Sent:

Tuesday, June 19, 2007 1:23 PM

To:

Mike Elkins

Cc:

Christina Wollman

Subject: Fw: Crossing Permits

PAID

JUN 1 9 2007

KITTITAS CO.

Mike - Comments received from KRD to address DPW concerns for SEG-07-38. Contact me at the number below if additional is needed. Chris Cruse, P.L.S.

Cruse & Associates 217 East 4th. Ave. Ellensburg, WA 98926 (509)962-8242 cruseandassoc@kvalley.com

---- Original Message -----

From: Keli Bender

To: Cruse and Associates

Sent: Tuesday, June 19, 2007 1:47 PM

Subject: Re: Crossing Permits

### Chris:

KRD should have no problem with a bridge crossing for access, however, all new bridges have to go through the Bureau of Reclamation for approval and have to be engineered according to county road standards. Also, use of the KRD O & M Road would not be allowed for residential purposes. If you need additional information, feel free to ask.

Keli

---- Original Message ----- From: Cruse and Associates

To: Keli Bender

Sent: Tuesday, June 19, 2007 10:46 AM

Subject: Crossing Permits

Keli - I have been asked by Kittitas County Dept. of Public Works to verify that KRD will issue crossing permits to provide access to lots J1 and J2 as delineated on the Heading 300 survey for SEG-07-38 at a future date. To my knowledge this has not been an issue before and as long as we have met Krd's requirements we have been granted a crossing permit. Sorry for asking to spend time on this issue at this point but I do need a response for the county.

Thanks,

Chris Cruse, P.L.S.
Cruse & Associates
217 East 4th. Ave.
Ellensburg, WA 98926
(509)962-8242
cruseandassoc@kvalley.com



# KILLITAS COUNTY COMMUNITY LEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

May 30, 2007

Cruse & Associates PO Box 959 Ellensburg, WA 98926

Dear Cruse & Associates,

Please find attached a memorandum from Kittitas County Public Works regarding requirements for the Heading Segregation, File Number SEG-07-38.

Please feel free to contact me directly if you have any questions regarding this application.

Sincerely

Mike Elkins Staff Planner



# KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

### MEMORANDUM

TO:

Mike Elkins, Community Development Services

FROM:

Christina Wollman, Planner II

DATE:

May 29, 2007

SUBJECT:

Heading SEG-07-38. 18-20-20000-0006, -0007.

RECEIVED

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Kittitas County

The Department of Public Works has reviewed the additional information submitted by the applicant. The applicant has indicated that Lots J1 and J2 are currently landlocked by the KRD canal and will be accessed in the future by a bridge built in the vicinity. Before final approval, the Department of Public Works requests that the applicant provide confirmation from KRD that a crossing permit will be attainable in the future.

Additionally, an easement has been provided to the southeast corner of Lot H1 for possible access to Lots J1 and J2. If access to Lots J1 and J2 are from this location, Easement 'S' appears to serve 3 lots (H1, J1, and J2) and must meet the standards of a low-density road. In this situation, Easement 'R' shall be continued to the southeast corner of Lot H1 and a cul-desac constructed at this location.



# KIT1ITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

April 20, 2007

Heading 300 C/O Cruse & Associates PO Box 959 Ellensburg, WA 98926

RE: Heading, File Number SEG-07-38

Dear Cruse & Associates,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

- 1. A legal description of the Boundary Line Adjustment reflecting the new acreage and lot dimensions.
- 2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office.
- 3. In order to provide irrigation water to newly created lots, administrative segregations must meet KCC Subdivision Code Chapter 16.18 Irrigation requirements. A certificate/letter of approval must be received from the irrigation entity representative stating that the proposed parcel creation meets the irrigation entity requirements (KCC 16.18.030). It is the applicant's responsibility to contact the related irrigation district to fulfill any irrigation district requirements. The subject properties are shown to be located within the Kittitas Reclamation District.
- 4. Please refer to the attached Kittitas County Public Works Memo for additional information regarding additional requirements.

Sincerely,

Mike Elkins Staff Planner

Attachments: BLA Application

Preliminary BLA Drawing

Kittitas County Public Works Comments

Cc: Kittitas Reclamation District



# KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

# MEMORANDUM

TO:

Community Development Services

FROM:

Christina Wollman, Planner II

DATE:

March 30, 2007

SUBJECT:

Heading SEG-07-38. 18-20-20000-0006, -0007.



The Public Works Department has reviewed the Request for Parcel Segregation Application. In order to ensure that it meets current Kittitas County Road Standards, the applicant needs to provide the following prior to final approval:

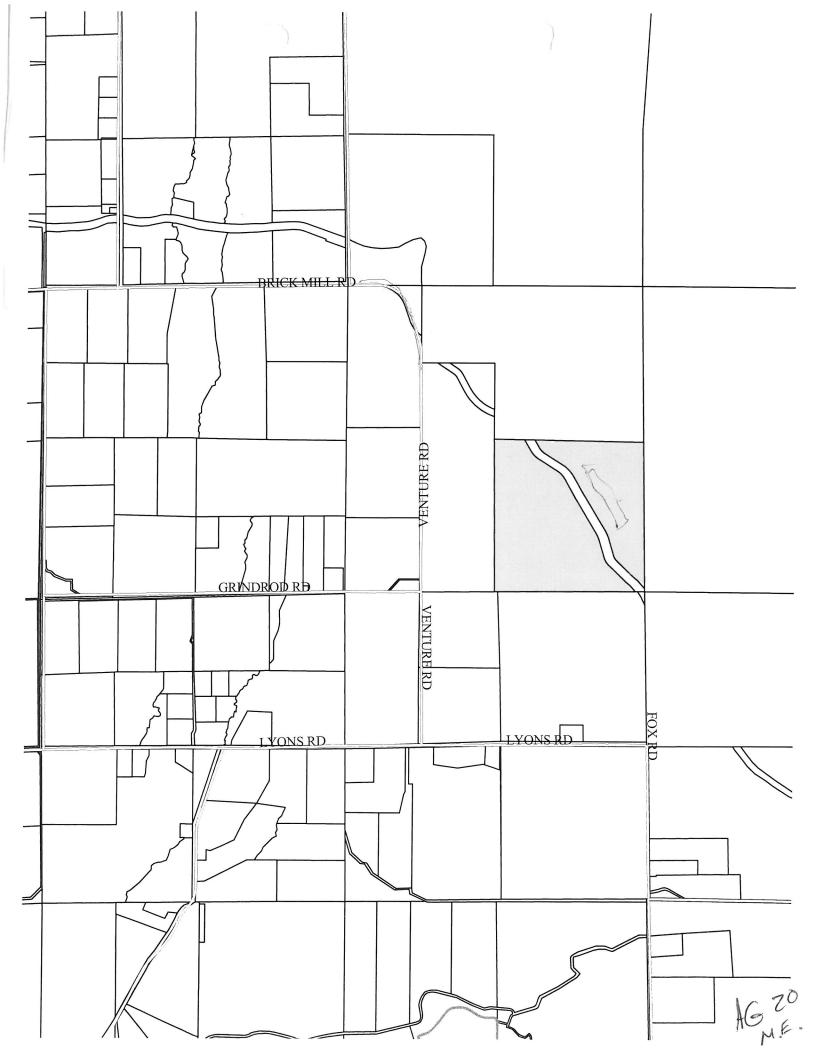
- 1. The proposed access with appropriate easement(s) shall be shown and shall conform to applicable Kittitas County Road Standards.
- 2. A revised legal description that describes the final configuration of the subject property shall be required.

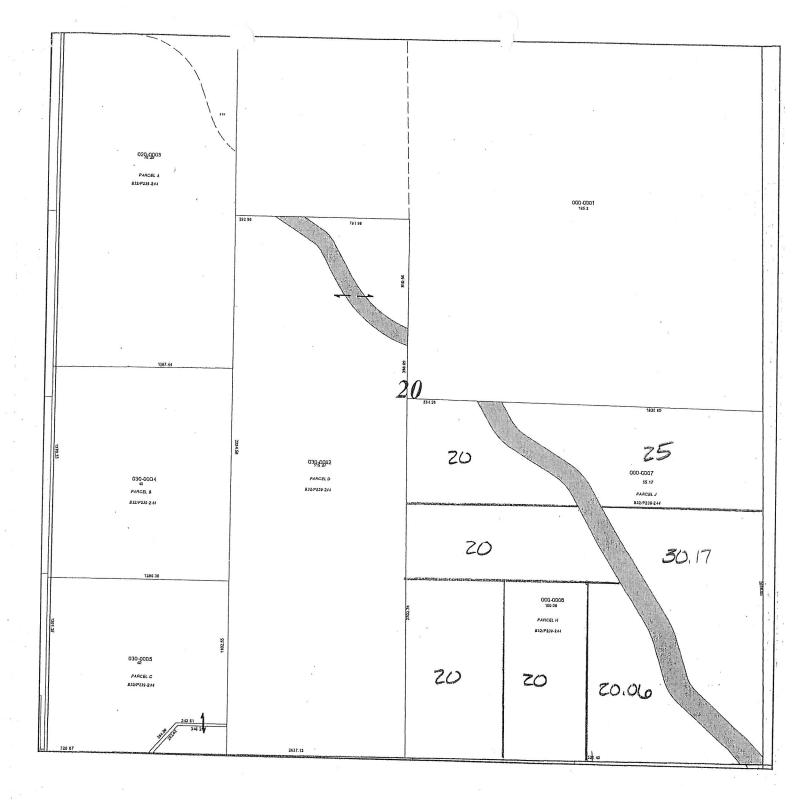
The applicant needs to be aware of the following private road requirements:

- 1. <u>Private Road Certification</u>: Private roads serving any of the lots within this development shall be inspected and certified by a licensed professional engineer for conformance with current Kittitas County Road Standards, 9/6/05 edition. Kittitas County Public Works shall require this road certification to be completed prior to the issuance of a building permit for any of the structures within the proposed plat.
- 2. <u>Private Road Improvements:</u> Access shall be constructed as a Low-Density Private Road. See Kittitas County Road Standards, 9/6/05 edition.
  - a. Access easements shall be a minimum of 60' wide. The roadway shall have a minimum width of 20', with 1' shoulders, for a total width of 22'.
  - b. Minimum centerline radius will be 60'.
  - c. The surface requirement is for a minimum gravel surface depth of 6".
  - d. Maximum grade is 12%.
  - e. Stopping site distance, reference AASHTO.
  - f. Entering site distance, reference AASHTO.
  - g. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.

Page 1 of 2

- h. Any further subdivision or lots to be served by proposed access may result in further access requirements.
- i. All roads located within this development or roads that provide access to this development shall be constructed to current county road standards unless any other maintenance agreements, forest service road easements or state easements require higher road standards. The higher of the road standards shall apply.
- j. All easements shall provide for AASHTO radius at the intersection of county road.
- k. A paved apron shall be constructed at the intersection of the proposed private intersection and the county road right of way.
- 3. <u>Cul-de-Sac:</u> Permanent deadend streets shall have a turn-around having an outside right-of-way easement diameter of at least 110' (55' radius) at the closed end. See Kittitas County Road Standards, 9/6/05 edition.
  - a. Cul-de-sac design, reference AASHTO.
  - b. Contact the Fire Marshall regarding any additional cul-de-sac requirements.
- 4. <u>Private Road Maintenance Agreement</u>: The applicant shall meet all applicable conditions of any pre-established or required Private Road Maintenance Agreements.
- 5. <u>Lot Closure:</u> It is the responsibility of the Professional Licensed Surveyor (PLS) to ensure the lot closures are correct and accurate.
- 6. <u>Access Permit</u>: An approved access permit shall be required from the Department of Public Works prior to creating any new driveway access or performing work within the county road right of way.
- 7. <u>Addressing</u>: Contact the Kittitas County Rural Addressing Coordinator at (509) 962-7523 to obtain addresses prior to obtaining a building permit. A parcel cannot receive a building permit or utilities until such parcel is identified with a 911 address.
- 8. <u>Fire Protection</u>: Contact the Kittitas County Fire Marshall regarding any additional access requirements for Emergency Response.
- 9. <u>Mailbox Placement</u>: The U.S. Postal Service requires that private roads with 6 or more residences install USPS approved Cluster Box Units (CBUs) at a safe location at the mouth of the private road. Contact your local Post Office for location and additional design requirements before beginning construction.





Township: 18 Range: 20 Section: 20

Copyright (C) 2002 Kiltilas County Kiltilas County Assessor's Office 205 W 5th, Courthouse Room 101 Ellensburg, WA 98926 (509)962-7501 Data Set: 2/15/2007 6:21:05 PM



# ParcelView 4.0.1

This Map is maintained only as an aid in the appraisal and assessment of real property. The County Assessors Office does not warrant its accuracy.

